



**DEPARTMENT OF FINANCE**

**PURCHASING & CENTRAL SERVICES**

**DOING BUSINESS WITH THE CITY OF NORWALK**

July 2023

The City of Norwalk Purchasing Department posts all solicitations on the City's website: <https://www.norwalkct.gov/270/Purchasing-Central-Services> , City of Norwalk Purchasing Solicitation Portal (Bonfire) <https://norwalkct.bonfirehub.com/portal/?tab=openOpportunities> and the State of Connecticut Department of Administrative Services: <https://portal.ct.gov/DAS/CTSource/CTSource>

Please take the opportunity to register your firm so you can receive automatic notifications.

**City of Norwalk Website**

Here are the instructions to access and register your Firm on the bid notification system:

- *Under the paragraph labeled "Responsibilities", 2nd bulleted paragraph, click the underlined text "city bids"*
- *Click on the underlined text "Sign up", located in the yellow box" Sign up to receive a text message or email when new bids are added"*

[Sign up](#) to receive a text message or email when new bids are added!

- *Scroll to the top of the page for instructions.*

**State of Connecticut**

Supplier Registration Page Link: <https://portal.ct.gov/DAS/CTSource/Create-a-CTsource-Account-for-Doing-Business-with-the-State>

**City of Norwalk Purchasing Solicitation Portal (Bonfire)**

Login/Register Page Link: <https://norwalkct.bonfirehub.com/portal/?tab=openOpportunities>

Should you have any questions about the process, please e-mail them to Denise Thompson, Purchasing Assistant at [dthompson@norwalkct.gov](mailto:dthompson@norwalkct.gov)

Thank you for your interest in doing business with the City of Norwalk!

Sharon Conners  
Purchasing Agent

**125 EAST AVENUE, P.O. BOX 5125, NORWALK, CT 06856-5125, TELEPHONE 203-854-7712, FAX 203-854-7817**

(Updated 072023)