

**CITY OF NORWALK
FAIR RENT COMMISSION
SEPTEMBER 6, 2023
SPECIAL MEETING
VIA TELECONFERENCE**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings

Members of the public can use a telephone to call in, attend, listen and comment during public participation. They will not be able to see any of the meeting participants. All participants are muted upon entering the meeting. To speak, press * 9 on your phone to "raise your hand" electronically, and then * 6 to unmute when called on by the host of the meeting during the public comment section. Each meeting will use a unique Meeting/Webinar ID and may also have a passcode.

Upon written request not less than 24 hours prior to the meeting, a member of the public can request a physical location to attend this virtual meeting at City Hall. Such a member of the public will be provided access to a telephone so that they can attend the meeting in real time. The member of the public can call in, attend, listen and comment during the meeting. However, they will not be able to see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID and may have a password, which will be provided to the member of the public. The dial-in information can also be found in the upcoming meeting list.

Members of the public who wish to "view the meeting live" and/or provide "live comments" can use the Zoom meeting platform by clicking on the "Zoom" link that is on the line with the meeting date and time. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section.

Members of the public who wish to view the meeting, but are not participating, can also view the live meeting using the Zoom meeting platform by clicking on the "Zoom" link. Some meetings can also be viewed live on the City of Norwalk YouTube channel by clicking on the "Youtube" link. This stream is delayed by approximately 20 seconds, and not every meeting is streamed live to Youtube.

Members of the public who wish to provide public comment are encouraged to submit those comments to the meeting staff person via email in advance of the meeting. The meeting staff person can be found at www.norwalkct.org/calendar.aspx. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time.

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Please email fairrent@norwalkct.gov to provide written public comment prior to the meeting.

ATTENDANCE: John Church, Chair; Fran Collier-Clemmons; Lunise Constant;
Peter Halladay

STAFF: Ana Vivian Estrella, Human Services Director; Carlos Duque, Fair Rent
Coordinator; Russell Liskov, Attorney

1. CALL TO ORDER

Mr. Church called the meeting to order at 6:09 p.m. and called the Roll as indicated above.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

a. August 2, 2023

The following corrections were made to the minutes:

Correct the spelling of Ms. Collier-Clemmons' name and Mr. Liskov's name throughout.

**** MR. HALLADAY MOVED TO ACCEPT THE MINUTES AS CORRECTED
** MOTION PASSED UNANIMOUSLY**

3. CHAIR'S REPORT

Mr. Church explained that typically when they have a hearing, it may take several hours. A hearing was scheduled for this evening, but it was postponed due to miscommunication. It is potentially scheduled for a later date. He expressed his thanks for all the effort the staff put into this.

4. COORDINATOR'S REPORT

Mr. Duque reported that landlords typically do a lot of renewals during the summer months which creates a lot of foot traffic. He said he received a lot of complaints. He explained that he tries to explain the rights and responsibilities as well as the consequences to the landlords and tenants. They will then make a determination of what is best for them. He added that he has been very busy trying to prepare for the hearing that was supposed to take place this evening.

5. REVIEW, DISCUSSION, AND MOTIONS ON OPEN CASES

a. 1821-23

Attorney Liskov reviewed the case and recommended closing the case.

**** MR. HALLADAY MOVED TO CLOSE THE CASE
** MS. COLLIER-CLEMMONS SECONDED
** MOTION PASSED UNANIMOUSLY**

b. 1824-23

Attorney Liskov reviewed the case and recommended taking no action.

**** MS. COLLIER-CLEMMONS MOVED TO TAKE NO ACTION
** MR. HALLADAY SECONDED
** MOTION PASSED UNANIMOUSLY**

c. 1825-23

Attorney Liskov reviewed the case and recommended taking no action.

**** MS. COLLIER-CLEMMONS MOVED TO TAKE NO ACTION
** MS. CONSTANT SECONDED
** MOTION PASSED UNANIMOUSLY**

d. 1826-23

Attorney Liskov reviewed the case and recommended taking no action.

**** MS. COLLIER-CLEMMONS MOVED TO TAKE NO ACTION
** MR. HALLADAY SECONDED
** MOTION PASSED UNANIMOUSLY**

e. 1827-23

Attorney Liskov reviewed the case and recommended closing the case.

**** MS. COLLIER-CLEMMONS MOVED TO CLOSE THE CASE
** MR. HALLADAY SECONDED
** MOTION PASSED UNANIMOUSLY**

f. 1828-23

Attorney Liskov reviewed the case and recommended closing the case.

**** MS. CONSTANT MOVED TO CLOSE THE CASE
** MR. HALLADAY SECONDED
** MOTION PASSED UNANIMOUSLY**

g. 1829-23

Attorney Liskov reviewed the case and recommended closing the case.

**** MR. HALLADAY MOVED TO CLOSE THE CASE
** MS. CONSTANT SECONDED
** MOTION PASSED UNANIMOUSLY**

h. 1830-23

Attorney Liskov reviewed the case and recommended taking no action.

**** MR. HALLADAY MOVED TO TAKE NO ACTION
** MS. CONSTANT SECONDED
** MOTION PASSED UNANIMOUSLY**

i. 1831-23

Attorney Liskov reviewed the case and recommended taking no action.

**** MR. HALLADAY MOVED TO TAKE NO ACTION
** MS. COLLIER-CLEMMONS SECONDED
** MOTION PASSED UNANIMOUSLY**

6. PRESENTATION OF NEW CASES

a. 1832-23

Attorney Liskov presented the case and recommended hearing the case.

**** MS. COLLIER-CLEMMONS MOVED TO HEAR THE CASE**

**** MR. HALLADAY SECONDED**
**** MOTION PASSED UNANIMOUSLY**

b. 1833-23

Attorney Liskov presented the case and recommended hearing the case.

**** MS. COLLIER-CLEMMONS MOVED TO HEAR THE CASE**
**** MR. HALLADAY SECONDED**
**** MOTION PASSED UNANIMOUSLY**

c. 1834-23

Attorney Liskov presented the case and recommended hearing the case.

**** MS. COLLIER-CLEMMONS MOVED TO HEAR THE CASE**
**** MR. HALLADAY SECONDED**
**** MOTION PASSED UNANIMOUSLY**

d. 1835-23

Attorney Liskov presented the case and recommended hearing the case.

**** MS. COLLIER-CLEMMONS MOVED TO HEAR THE CASE**
**** MS. CONSTANT SECONDED**
**** MOTION PASSED UNANIMOUSLY**

e. 1836-23

Attorney Liskov presented the case and recommended hearing the case.

**** MS. COLLIER-CLEMMONS MOVED TO HEAR THE CASE**
**** MR. HALLADAY SECONDED**
**** MOTION PASSED UNANIMOUSLY**

7. OLD BUSINESS

a. Fair Rent Commission Brunch after action

Mr. Duque reported that the Fair Rent Commission's brunch went fairly well; however, some people were unable to attend. Hopefully next year they will schedule the brunch in June. There

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was an issue with some Commissioners not attending. As a result, going forward Commissioners will have to pay in advance. The City ended up picking up most of the tab. If they were able to make it an educational event, the City may be able to pick up the tab next time. Mr. Duque said he was open to suggestions.

Ms. Collier-Clemmons said she thoroughly enjoyed the brunch and the fellowship was wonderful. Mr. Church thanked those Commissioners who attended.

8. NEW BUSINESS

a. Commissioner reappointments and resumes

Mr. Duque said he will need resumes from current Commissioners and from anyone who wants to be reappointed or for new appointees.

Mr. Church discussed the nominations. He appointed Ms. Collier-Clemmons as Chair of the Nominating Committee and asked Ms. Penn-Williams and Ms. Constant to join the Nominating Committee. He requested that the Nominating Committee meet this month and prepare a slate of officers for the October meeting.

Ms. Collier-Clemmons asked Mr. Duque for an attendance record for the last year.

9. MOTION TO ADJOURN

**** MR. HALLADAY MOVED TO ADJOURN**
**** MS. COLLIER-CLEMMONS SECONDED**
**** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 7:07 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services