

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS
MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, September 19, 2023 @ 03:00pm

Place: Norwalk Fire Department
Via Zoom /Tele Conference

1. **CALL TO ORDER**
2. **ACCEPTANCE OF THE MINUTES**
 - a. Regular Meeting on Tuesday, August 15, 2023
3. **ACTION ITEMS**

There are no items
4. **FIRE CHIEF'S REPORT**
 - a. Budget Report
5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
 - a. Adashi Mobile Data Terminal (MDT) and Command Software Upgrade
 1. C&C Command software build is in process.
 2. Live training to be scheduled for the command software.
 - b. Station Alerting System Upgrade
 1. System testing and monitor installation in process.
 2. The system is scheduled to go live by November.
 - c. State Radio System Migration
 1. New apparatus mobile radio installation has begun.
 - d. Buildings
 1. Station 3: Apparatus Floor
 - i. RFP for Engineer is currently open and will close on October 13th.
 - ii. The grant agreement with Third Taxing District is being executed.
 2. Station 5: Bathroom Renovation
 - i. The contract with Maggiore Construction has been finalized.
 - ii. Material submittal process has begun.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. Engine Company Ops
 - 1. Researching a new type of large-diameter hose with a stronger jacket, less prone to cracks and leaks
 - 2. Waiting on Pierce Manufacturing for the pre-build meeting for two new pumpers
- b. Truck Company Ops
 - 1. The 2010 KME tiller refurbishment is nearing completion
 - 2. Skills list particular to the operation and functions of the truck company are being standardized for future drivers.
- c. Rescue Company Ops
 - 1. The rescue committee is working with Pierce Manufacturing to develop a design for the new rescue truck.
- d. Hazmat Ops
 - 1. NFD Hazmat technicians participated in a full team drill with the State Emergency Response Team in Fairfield.
- e. Water Supply Ops
 - 1. SNEW has replaced two hydrants at the request of the FD for standardization
 - 2. NFD will be attending a regional Tanker Task Force drill in Stamford, to assess the future benefits of utilizing those assets.
- f. General Ops
 - 1. Interviews of prospective fire candidates will be taking place in mid-October. The Department currently has 11 vacancies.

7. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update

9. TRAINING DIVISION REPORT

- a. *Current Activities*
 - 1. Victim Search and Rescue in training mezzanine at Fire HQ
 - 2. Standpipe training at Tower
 - 3. Basic vehicle extrication with Engine Companies facilitated by DCT Coppola & Rescue Captains
 - 4. Marine operations with recently transferred members of Marine Company (E3/MU238)
 - 5. Ongoing first-year training with probationary members
 - 6. Driver training for Engine and Ladder companies
 - 7. RIT training (downed firefighter with air emergencies)
 - 8. Eversource Natural Gas Emergencies (ongoing until all shifts and companies attend)
 - 9. Adashi Response Software training for company officers
- b. *Completed Activities*
 - 1. Personal Escape Bailout training for entire department
 - 2. Safe Driving for Emergency Responders (Craig Schmidt attended as well)
 - 3. Command Board Training for all Chiefs and Aides delivered by FDNY Field Comm members
 - 4. Vehicle stabilization drills for Engine Companies delivered by Rescue Captains at tower
 - 5. Cancer risk-reduction education with 1st Response Health and Wellness coordinator for all shifts
 - 6. S.E.R.C. Interagency Emergency Preparedness Exercise September 7, Fairfield County Hazmat
 - 7. DCT Coppola & Inspector Baez completed classroom portion of AHA CPR Instructor Course

c. Upcoming/Scheduled:

1. Connecticut Transit Electric Bus Training (Free)
2. Working with COSTCO to utilize vacant Doubletree Hotel for training evolutions
3. Respirator Fit Testing for all members with N-95 and SCBA respirators
4. Next round of Department NFPA Compliant Physicals in process
5. Relay Pumping Drills with Engine Companies
6. Hose testing (Fall 2023)
7. CFA Host Class: Building Construction for First Responders, 11/8 & 11/9
8. CFA Host Class: Fire Service Instructor 1 (Multiple dates in November)
9. CFA Host Class: Engine Company Operations (10/23 & 10/24)

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

- a. Update on a New Entry Level Exam
- b. Update on Part-Time Positions
- c. Update on Sale of MU-238

12. NEW BUSINESS

- a. Change Medical Provider

13. CORRESPONDENCE

There are no items

14. PERSONNEL

- a. Firefighter Updates

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief