

**CITY OF NORWALK
FAIR RENT COMMISSION
REGULAR MEETING
JUNE 7, 2023**

ATTENDANCE: John Church, Chair; Fran Collier-Clemmons, Vice Chair; Peter Halliday, Sonja Oliver, Brenda Penn-Williams, Dora Witherspoon.

OTHERS: Carlos Duque, Fair Rent Coordinator; AnaVivian Estrella, Human Services Supervisor; Atty. Russell Liskov

CALL TO ORDER

Commissioner Church called the meeting to order at 7:35 p.m. A quorum was present.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a. May 3, 2023

The following corrections were noted:

Page 1, under **ATTENDANCE**: please correct the following from:

“Fran Collier Clemmons” to “Fran Collier-Clemmons”

Page 2, under Case # 1819-23, please correct the following motion:

**** MS. COLLIER-CLEMMONS MOVED TO CLOSE CASE 1819-23.**

**** MR. OLIVER SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

To

**** MS. COLLIER-CLEMMONS MOVED TO CLOSE CASE 1819-23.**

**** MS. OLIVER SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Page 2, under Case # 1821-23, please change the following sentence from:

“ Atty. Liskov reviewed the details of the background and activity on this case that involves a tenant that has lived at this basement unit since 2013 and feels conditions do not justify a rent increase.”

To: “ Atty. Liskov reviewed the details of the background and activity on this case that involves a tenant that has lived at this basement unit since 2013. The tenant feels conditions do not justify a rent increase.”

**** COMMISSIONER OLIVER MOVED THE MINUTES OF MAY 3, 2023 AS CORRECTED.**

**** COMMISSIONER PENN-WILLIAMS SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF THE MAY 3, 2023 MINUTES AS CORRECTED PASSED UNANIMOUSLY.**

CHAIR’S REPORT

Commissioner Church greeted everyone and said that he appreciated everyone’s attendance.

COORDINATOR’S REPORT

Mr. Duque said that he had assisted over 200 families in a variety of ways including requesting the security depots back, utilities and lease terms. He has also referred multiple families to the Resource Center or the Health Department for additional resources.

REVIEW, DISCUSSION, AND MOTIONS ON OPEN CASES

a. 1821-23

Atty. Liskov gave a brief overview of the situation and said that the individual was now using his own attorney in court. Atty. Liskov recommended no action on the matter due to the fact that it was pending before the court.

**** COMMISSIONER OLIVER MOVED TO TAKE NO ACTION ON CASE #1821-23.**

**** COMMISSIONER HALLIDAY SECONDED.**

A discussion followed about the timeline as to when the fire took place, and the court determination.

**** THE MOTION PASSED UNANIMOUSLY.**

b. 1822-23

Atty. Liskov gave a brief overview of the situation. Atty. Liskov said that the tenant had filed a withdrawal.

**** COMMISSIONER OLIVER MOVED TO CLOSE CASE #1822.**

**** COMMISSIONER COLLIER-CLEMMONS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Duque said that he would provide the Commissioners with a copy of the withdrawal statement available at the next meeting.

c. 1823-23

Atty. Liskov gave a brief overview of the situation. Atty. Liskov said that the tenant had been given a withdrawal form but the signed form has not been returned yet.

**** COMMISSIONER OLIVER MOVED TO TAKE NO ACTION ON CASE #1823-23.**

**** COMMISSIONER COLLIER-CLEMMONS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. PRESENTATION OF NEW CASES

a. 1824-23

Atty Liskov presented the case including the rent increase. He recommended that the Commission hear the case.

**** COMMISSIONER OLIVER MOVED TO HEAR CASE # 1824-23.**

**** COMMISSIONER PENN-WILLIAMS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

b. 1825-23

Atty Liskov presented the case including the rent increase. He recommended that the Commission hear the case.

**** COMMISSIONER OLIVER MOVED TO HEAR CASE # 1825-23.**

**** COMMISSIONER PENN-WILLIAMS SECONDED.**

Commissioner Penn-Williams asked for clarification on the details, which Atty. Liskov reviewed with the Commission.

**** THE MOTION PASSED UNANIMOUSLY.**

7. OLD BUSINESS

a. Fair Rent Commission Dinner/Brunch

Commissioner Penn-Williams said that she had previously asked if the Commissioners were interested in having a brunch on a Sunday, but received no response. Several of the Commissioners indicated that they would be interested. Discussion followed about the details.

8. NEW BUSINESS

There was no new business to consider at this time.

9. ADJOURNMENT.

**** COMMISSIONER OLIVER MOVED TO ADJOURN.
** COMMISSIONER COLLIER-CLEMMONS SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services