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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Brian Candela at bcandela@norwalkct.org to provide written public comment prior to the meeting.

REGULAR MEETING

BOARD OF ETHICS

Thursday, February 24, 2022 at 7:00 p.m.

Teleconference/Videoconference

AGENDA

1. ROLL CALL:
2. New Introduction:
3. Public Participation:
4. ACCEPTANCE OF MINUTES:

- October 28, 2021

5. OLD BUSINESS:

- Discuss strategies to establish a process to update the necessary City staff and officials concerning the updated Code of Ethics.

6. NEW BUSINESS:

7. EXECUTIVE SESSION:

8. ADJOURNMENT:

**CITY OF NORWALK
BOARD OF ETHICS
REGULAR MEETING
OCTOBER 28, 2021
VIA TELECONFERENCE/VIDEOCONFERENCE**

ATTENDANCE: Michael Church, Chair; Miklos Koleszar; Tony Lopez; Kara Murphy; Haroldo Williams

STAFF: Brian Candela, Corporation Counsel

Mr. Church called the meeting to order at 7:00 p.m.

ROLL CALL

Mr. Church called the Roll as indicated above.

NEW INTRODUCTIONS

There were no new members of the Board present this evening.

PUBLIC PARTICIPATION

There were no members of the public present this evening.

ACCEPTANCE OF MINUTES

September 23, 2021

The following corrections were made to the minutes:

Correct provide to provides throughout

Page 2 – correct las to law

**** MS. MURPHY MOVED TO APPROVE THE MINUTES AS AMENDED
** MR. LOPEZ SECONDED
** MOTION PASSED WITH ONE (1) ABSTENTION (MR. KOLESZAR)**

OLD BUSINESS

Discuss strategies to update the public and city staff about the updated Code of Ethics and Citizen's Guide to the Code of Ethics

Mr. Church explained that this is something that will not be implemented tomorrow. He would like to have a clear, consistent plan of how to introduce the plan. It was suggested looping in the Human Resources department and checking with Information Technology to determine their capabilities for offering virtual updates.

The Board members discussed various ways to communicate with the different groups, such as City staff, Board of Education staff, elected officials and members of different boards and committees.

Mr. Candela explained that there is an organizational chart and the Chief of Human Resources, Mr. Burney can let them know who his counterpart is with the Board of Education.

Ms. Murphy noted that local elections will take place next week, and there may be some changes in staff and elected officials.

Mr. Candela noted the updated Code of Ethics and the Citizen's Guide to the Code of Ethics are on the City of Norwalk's website.

Mr. Church suggested that the plan would be to identify the who and make sure they do not miss anyone. Once they identify the who, they will come back as a group to create three to five questions and decide how to make the contacts. The Board was in agreement with Mr. Church's suggestions.

Mr. Church said the Board will discuss and decide how to contact the groups at the next meeting.

The Board discussed the date for the next meeting. The next meeting will either take place on December 16th, December 23rd. An e-mail will be circulated to see who is available. If neither of those days works, then the next meeting will take place on the regular meeting date of January 7, 2022.

NEW BUSINESS

No new business was discussed this evening.

EXECUTIVE SESSION

The Board did not go into executive session this evening.

ADJOURNMENT

There was no further business and the meeting was unanimously adjourned at 8:07 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services