







Norwalk City Hall,  
Recreation and Parks  
Department  
125 East Avenue, PO Box 5125  
Norwalk, CT 06856-5125  
203-854-7806

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE  
BY VIDEO CONFERENCE AND TELECONFERENCE  
WEDNESDAY, NOVEMBER 10, 2021  
7:00 PM  
<https://www.norwalkct.org/Meetings>**

 Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

 Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

 Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

 Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at [dbyrd@norwalkct.org](mailto:dbyrd@norwalkct.org) to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of October 13, 2021
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Norwalk Department of Recreation & Parks for their 1<sup>st</sup>. Annual Jingle Bell 5K to be held on Saturday December 4, 2021 from 9:30 AM to 11:30 AM. Set-up to begin at 9:00 AM with tear-down no later than 12:00 PM. Approximate 500 people.

2. Approve the use of Veteran's Park and immediate surrounding grounds by Norwalk Department of Recreation & Parks for their 30<sup>th</sup>. Annual Fitness Fun Run to be held on Saturday, December 11, 2021 from 10:00 AM to 10:40 AM with a Rain date of Sunday, December 12, 2021. Set-up to begin at 7:00 AM with tear-down no later than 11:30 AM. Approximate attendance 1300 people.
3. Approve the use of Veteran's Park and immediate surrounding grounds by J.S. Endurance for their SONO Half Marathon/5k & Kid Run to be held on Sunday October 2, 2022 from 8:30 AM to 12:00 PM. Set-up to begin Friday September 30, 2022 at 8:30 AM with tear-down no later than October 2, 2022 at 3:00 PM.

## VI Discussion

1. Traffic, Mobility, and Parking signage recommendations for Calf Pasture Beach, presentation by James Emery, TMP.



**CITY OF NORWALK  
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE  
BY VIDEO CONFERENCE AND TELECONFERENCE  
WEDNESDAY, OCTOBER 13, 2021.  
REGULAR MEETING  
7:00PM.**

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ATTENDANCE:                   Darlene Young, Chair; Thomas Keegan; John Kydes; George Tsiranides;  
Kadeem Robert; Manny Langella

STAFF:                           Ken Hughes, Acting Director, Parks and Recreation

**I.     ROLL CALL**

Ms. Young called the meeting to order at 7:00PM and stated that a quorum was present.

**II. MINUTES OF SEPTEMBER 8, 2021.**

**\*\* MR. KEEGAN MOVED TO APPROVE THE MINUTES OF SEPTEMBER 8, 2021 AS SUBMITTED.  
\*\* THE MOTION PASSED WITH ONE (1) ABSTENTION- MR. TSIRINIDES**

### **III. PUBLIC PARTICIPATION**

There was no public participation this evening.

### **IV. OLD BUSINESS**

There was no old business discussed this evening.

### **V. NEW BUSINESS**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

#### **1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND RACE COASTAL ENGINEERING, FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND PERMITTING FOR THE REPLACEMENT OF THE VETERANS MEMORIAL PARK PUBLIC MARINA DOCKS, FOR A SUM NOT TO EXCEED \$95,898.00. ACCOUNT NO. 0922-6030-5777-C0367**

Mr. Hughes said a few years ago the boat launch was redone as well as the transient docks at Veteran's Park but the city marina docks have been on a decline for years, and there are a lot of issues with the fingers as well as the power on the docks and is time for an overhaul of the city marina docks. He said that Race Coastal Engineering will do a redesign of the current docks and will not be changing the footprint or the size of the docks. Mr. Kydes asked if the area will need to be dredged before the docks go in. Mr. Hughes said "no" because there is no work in the water for this project, but they will be sending divers down to check the base of the pilings. Ms. Young as what the life expectancy of the docks will be. Mr. Hughes said over 20 years. Mr. Roberts asked how long the design process is. Mr. Hughes said approximately one year.

**\*\* MR. KEEGAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND RACE COASTAL ENGINEERING, FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND PERMITTING FOR THE REPLACEMENT OF THE VETERANS MEMORIAL PARK PUBLIC**

MARINA DOCKS, FOR A SUM NOT TO EXCEED \$95,898.00. ACCOUNT NO. 0922-6030-5777-C0367

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**2. AUTHORIZE PURCHASING AGENT, SHARON CONNORS, TO EXECUTE A PURCHASE ORDER WITH M.E. O'BRIEN & SONS FOR THE OSTER SHELL PARK PLAYGROUND, POURED IN PLACE SURFACING FOR A SUM NOT TO EXCEED \$75,320.00 FROM ACCOUNT NO. 0922-6030-C0364.**

Mr. Hughes said this is for the playground at Oyster Shell Park which is a memorial playground from Sandy Hook and was installed quite some time ago and was a rubberized surface when it was installed, and the surfacing has deteriorated over the years and had to be replaced. He said he had the quotes over a year ago and he thought it had been approved by the committee and the work has been completed but he found that it was not approved by the committee.

**\*\* MR. KEEGAN MOVED TO AUTHORIZE PURCHASING AGENT, SHARON CONNORS, TO EXECUTE A PURCHASE ORDER WITH M.E. O'BRIEN & SONS FOR THE OSTER SHELL PARK PLAYGROUND, POURED IN PLACE SURFACING FOR A SUM NOT TO EXCEED \$75,320.00 FROM ACCOUNT NO. 0922-6030-C0364.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**VI. DISCUSSION**

Ms. Young asked if there is any update on when the Master Plan will begin. Mr. Hughes said he had contacted the company on October 4, 2021, and they have started their preliminary schedule and the first kick off meeting is scheduled for October 18, 2021.

**ADJOURNMENT**

**\*\* MR. ROBERTS MOVED TO ADJOURN.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:15PM.

Respectfully submitted,

Dilene Byrd

## Norwalk Jingle Bell 5K



SATURDAY, DECEMBER 4, 2021 AT 9:30 AM

PLACE: Calf Pasture Beach, Norwalk, CT US 06851

TO REGISTER TO TO CLICK HERE: [tinyurl.com/NorwalkJingleBell5k](https://tinyurl.com/NorwalkJingleBell5k)

**DESCRIPTION:** The City of Norwalk will be kicking off its 1st Annual 5K (3.1mile) festive / holiday run. We welcome runners of all levels to help kick off this new tradition to support the Norwalk Play and Learn Camps. All net proceeds of this run will supplement our summer day camp activities, trips, entertainment and scholarships. We have a great certified course right out of Calf Pasture Beach. Race kicks off at 9:30 am with finish line party at 10:30 am. Brief award ceremony, hot chocolate and snacks at 10:45 am. Festive attire encouraged!

**The Route:** Start on Calf Pasture Beach Road near the volleyball court, heading north. Follow Calf Pasture Beach Road in the northbound traffic lane heading north. Turn left onto Marvin Street. Do not follow the traffic circle. Turn left onto Gregory Blvd. Turn Right onto Blackstone Drive. Turn left onto Sylvester Ct. Turn left onto Dorlon St. Turn left onto Gregory Blvd. Turn

right onto Marvin Street. Turn right onto Calf Pasture Beach Rd. Using the south bound traffic lanes, continue on Calf Pasture Beach Rd. Heading south, turn left into the 2nd (southernmost) traffic circle lane. Turn right onto Calf Pasture Beach Rd. and finish at the same line as the start.

#### The Miles

1. On Gregory Blvd. 25-ft before (north of) front door of #112. Past (south of) the Roland Avenue Intersection.
2. On Gregory Blvd. 19-ft before (south of) the Norman Ave. Intersection.
3. On Calf Pasture Beach Rd 50-ft before the driveway South Pavilion #1

# 30th Annual NORWALK RIVER FUN RUN



Sponsored by:  
Physical Education Department of the Norwalk Public Schools, Norwalk Recreation and Parks & The Maritime Aquarium

**Sponsors joining together in a Fitness Fun Run for the young people of Norwalk to promote the idea of physical fitness and the joy of running.**

**Saturday, December 11, 2021 • 10 am**

*(Raindate: Sunday, December 12, 2021 at 1 pm)*

**RUN FEATURES**

- 1.2 mile walk/run
- T-shirts to all who register by Monday, November 29, 2021
- A certificate for free popcorn at the Maritime Aquarium good until December 31, 2021
- Start Line: Seaview Avenue (Vet's Park) at the basketball courts
- Finish Line: The Maritime Aquarium Entrance, North Water Street
- All students in grades K-12 are welcome to run – Parents may jog with younger runners

**REGISTRATION**

- REGISTRATION FEE: \$10.00 per person - helps to cover the expenses
- Make checks payable to the "NPS ATHLETIC DEPARTMENT" (Any checks returned for insufficient funds will be charged an additional \$25.00)
- TO SIGN UP: You can both sign up and pay for the race at [myschoolbucks.com](http://myschoolbucks.com) or return this form to your child's Physical Education teacher or to Beth Pearce at Brien McMahon High School, 300 Highland Avenue, Norwalk, CT 06854
- CLOSING DATE: Monday, November 29, 2021

**Contact Joe Madaffari, Race Director with questions at 203-981-3005 or Sandy Korkatzis, Superintendent of Recreation at 203-854-7257**

**- FUN RUN REGISTRATION FORM -**

T-SHIRT SIZE	YOUTH SIZES		ADULT SIZES				
Please check one (Shirts run small)	MEDIUM	LARGE	SMALL	MEDIUM	LARGE	X-LARGE	XX-LARGE

**Registration Fee \$10.00 per person**  Paying by check (Please make check payable to: NPS ATHLETIC DEPARTMENT)  Paying with my school bucks (at [www.myschoolbucks.com](http://www.myschoolbucks.com))

NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_

**My Son/Daughter has my permission to participate in the Norwalk River Fun Run. I attest that he/she is in good health and I accept all responsibilities for his/her participation.**

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_



# City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: JS Endurance PERSONAL/FAMILY COMPANY/BUSINESS  NON-PROFIT (501C3) Yes  No

NAME OF BENEFICIARY: Several (not lined up yet) Is this an Annual Event: Yes  No  # of years \_\_\_\_\_

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Shannon Whipple TITLE: owner

YOUR NAME: Shannon Whipple TITLE: owner

ADDRESS: 304 Main Ave #381 E-MAIL ADDRESS: Shannon@JSEndurance.com

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: \_\_\_\_\_ BUSINESS PHONE: 203-650-6350 CELL: 203-943-9292

FACILITY REQUESTED: Vet's Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 1800

EVENT: SoNo Half Marathon / 5K & Kid Run DATE REQUESTED: 10/2/22

SET UP TIME: Friday 9/30/22 STARTING TIME: 8:30 BREAKDOWN TIME: 12 END TIME: 3:00 RAIN DATE: N/A  
10/2/22 10/2/22 10/2/22 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES  NO

PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK

SERVING FOOD: YES  NO  ARE YOU USING A FOOD TRUCK? YES  NO  NAME: Dave's Planet Pizza

ARE YOU REQUESTING A TENT? YES  NO  \*ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT ADDITIONAL EQUIPMENT, I.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES  NO   
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES  NO   
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES  NO   
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES  NO

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES  NO

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES  NO

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES  NO   
If yes, name of person(s): \_\_\_\_\_ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 10/4/21

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_  
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_