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**Norwalk Transit District Commissioners' Meeting  
Thursday, November 19, 2020 at 2:00 PM**

**Meeting will be conducted via Microsoft Teams**

[Click here to join the meeting](#)

Click Above

Or

Call in (audio only)

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**AGENDA**

- **Public Comment**
- **Approval of the Agenda for the November 19, 2020 Meeting**
- **Approval of minutes of October 22, 2020**
- **Public Hearing FY21 Budget as published and presented at the October 22, 2020 meeting**
- **Final Approval of the FY21 Budget**
- **Finance Update – Matt Pentz**
  - ✓ FY 21 September Financial Update
  - ✓ FY 22 City Budget Presentation for Board Endorsement
  - ✓ FY20 Audit Update – Potential Extension (CARES Procedures)
  - ✓ Cell Phone Stipend Policy
  - ✓ Financial Analyst Position
- **Operations Update – Kim Morton**
  - ✓ Cares Act 2<sup>nd</sup> Round Distribution
  - ✓ Wheels2U Westport
  - ✓ Wheels2U Norwalk
  - ✓ City of Stamford ADA Contract

- ✓ HughesNet Internet Satellite
  - ✓ Union Contract
- **Human Resources Update – Lynette Brayboy**
  - ✓ HR Update
  - ✓ COVID-19 Update
  - ✓ Employee Survey
- **Marketing Initiatives – Dennis O’Connor**
  - ✓ Mask Distribution Event - November 16th
- **Planning Update – Matt Abbott**
  - ✓ Ridership Update
- **Safety and Security – Andrew Gallagher**
  - ✓ Approval of the Public Transportation Agency Safety Management Plan
- **Maintenance Report – Rob Edwards**
  - ✓ Barriers
  - ✓ Fuel Lane Construction
  - ✓ Open Positions
- **Procurement Update – Lori Hammill**
  - ✓ Award Recommendation to Purchase 9 – 35’ Buses and 1 – 30’ Bus.
  - ✓ Award Recommendation for Motorola Radios Upgrade.
  - ✓ Award Recommendation for Routematch Annual Technical Licensing and Support Agreement Renewal to Support Avail ITS System.
  - ✓ Award Recommendation for Passenger Seat Safety Barriers
- ✓ **CEO Update – Kim Morton**
  - ✓ Holiday Wishes and Employee Recognition
  - ✓ Other Miscellaneous Items
- **Approval of the Commissioners 2021 Meeting Calendar**
- **Any Other Business Properly Brought Before the Board**
- **Next Meeting is Thursday, December 17, 2020, at 9:00 AM**
- **Adjournment**